

McGlynn Computing Services Faculty Development Workshops September to December 2009

Instructional Technologies is pleased to offer a series of education workshops, hands-on-technology (HOT) sessions and podcasts that will enhance your online experience. Choose the best way for you to explore current teaching and learning technology and create meaningful learning activities for your students. Each workshop will focus on emergency preparedness that may require online instruction. Register for workshops on the web at <http://minerva.stkate.edu/CS/itWorkshops.nsf/>. You will receive an email confirmation with the room number when you register. Workshops will be canceled with low registration. If you have questions call Janet Winsand at 7710 or email ITWorkshops@stkate.edu.

Hands-on-Technology (HOT) Blackboard

Blackboard Clinics

Blackboard clinics are on-going. These hands-on sessions are opportunities to ask questions about Blackboard. This “just-in-time” format answers your questions immediately. Registration requested for the clinics.

9/15	3:00 – 4:00 pm SP	10/6	10:00 – 11:00 am MPLS	11/10	3:00 – 4:00 pm SP
9/17	10:00 – 11:00 am MPLS	10/8	3:00 – 4:00 pm SP	11/12	10:00 – 11:00 am MPLS
9/28	10:00 – 11:00 am SP	10/19	2:00 – 3:00 pm MPLS	12/7	10:00 – 11:00 am MPLS
9/30	3:00 – 4:00 pm MPLS	10/21	10:00 – 11:00 am SP	12/9	10:00 – 11:00 am SP

Blackboard for Beginners

If you are new to Blackboard, this session will give you basic skills to successfully manage your Blackboard class using the control panel to post documents, the grade center, the discussion board and the digital dropbox. These are basic skills for emergency preparedness. Best practices in all areas will be addressed.

Date	9/14	9/18	9/22	9/24
Campus	MPLS	SP	SP	MPLS
Time	3:00 – 5:00 pm	10:00 – 12:00 pm	1:00 – 3:00 pm	2:00 – 4:00 pm

Blackboard Advanced Features

These sessions move beyond the basic Blackboard features. You will have hands-on practice using interactive features. Each topic is a separate class. Sign up for one or all.

Topic/Date	9/23	10/1	10/12	11/17
Learning Units, Assignment Feature, Posting Audio and Video Files	SP	MPLS	SP	MPLS
	1:00 – 2:00 pm	1:00 – 2:00 pm	1:00 – 2:00 pm	1:00 – 2:00 pm
Creating Interactive and Narrated PowerPoint files Working with Images	9/23 SP	10/1 MPLS	10/13 SP	11/17 MPLS
	2:00 – 3:00 pm	2:00 – 3:00 pm	1:00 – 2:00 pm	2:00 – 3:00 pm
Discussion Board and Assessments	9/23 SP	10/1 MPLS	10/14 SP	11/17 MPLS
	3:00 – 4:00 pm	3:00 – 4:00 pm	1:00 – 2:00 pm	3:00 – 4:00 pm

Hands-on-Technology (HOT) Tools

Increase Engagement with Clickers

Clickers are technology tools to engage students. Students use Clickers to interact with your PowerPoint presentation. You will see which concepts they understand and which need more explanation or discussion. Student responses can be captured for grading.

Date	10/7	11/3
Campus	MPLS	SP
Time	3:00 – 4:00 pm	10:00 – 1:00 pm

Going Online Development (GOLD) Workshops

Introduction to Course Development

Developing an online course is essentially the melding of technology, pedagogy, and content. It is both an art and a science. Come and learn about the course design and development process. Topics include common online education terminology, the ADDIE model, project management tools, design/development templates and standards of effective online courses.

Date	10/20	11/5
Campus	SP	MPLS
Time	2:30 – 4:00 pm	1:00 – 2:30 pm

Designing Online Learning Activities

Teaching online requires instructors to think in new ways about learning activities -- it is not enough to upload your PowerPoint presentations. Interactive activities keep your students engaged in the material and supports mastery of foundational and complex concepts. This workshop focuses on ways to adapt in-class learning activities to online learning. Topics include common terminology, interactive production process, development tools such as a storyboard, and best practices for integrating interactivity and multimedia into a course.

Date	10/19	11/11
Campus	SP	MPLS
Time	10:00 – 11:30 am	1:00 – 2:30 pm

Web 2.0, Wikis, and Blogs

This workshop is for teachers who believe learning can be fun. Whether you teach face-to-face or online, these tools help us to nurture curiosity and connect with others. We will give you an introduction to common Web 2.0 tools, wikis, blogs and other exciting Web-based activities. Online learning needs to be instructional and engage a student's mind but it doesn't need to be boring. Come and find out how!

Date	10/15	11/18
Campus	SP	MPLS
Time	10:00 – 11:30 am	10:00 – 11:30 am

Making the Shift: From Classroom to Online Course Design

This workshop is offered live online from Academic Impressions. Join the Instructional Technologies team for these group sessions that include re-mapping your course, organizing content, integrating learning technologies, and implementation and evaluation considerations. Learn the step-by-step process to transform a face-to-face course to an online delivery format.

Dates: Sept 16, 23, 30 & Oct. 7, 14, 2009. The course is from noon-2 pm in CDC 17, SP.

Request workshops on these topics

Request a topic for your department

Faculty often benefit from workshops designed for your department's particular needs. Call Janet Winsand at 7710 to schedule a workshop just for you.

Blackboard for Technophobes

Do you feel that changes in instructional technology are happening too fast? Are you confused by the terminology? Would you like to get together with people like yourself and learn at a slower pace? Contact Janet at 7710 and we'll arrange a meeting time that works for all who are interested. We'll discuss the terminology, Blackboard basics including the control panel, grade center and the digital dropbox.

Getting Started with Captivate 4

Captivate is software used to create eLearning experiences that teach users about a topic or how to use specific software. Learn basic skills to get you started on fundamental projects. Topics include scripting, setting preferences, adding audio and publishing options. Call Janet at 7710 to schedule a workshop.

Podcasts

Look for podcasts on these topics to learn in your own time, online, when you need them. Find the links on the Instructional Technologies web page.

Blackboard Topics:

- Creating an announcement
- Posting a syllabus
- Posting documents/web links
- The Control Panel
- Organizing Course Content
- Virtual Office Hours using Chat
- Grade Center Navigation
- Modifying the Grade Center
- Weighting Grades
- Digital Dropbox
- Discussion Board

Teaching Online

Do you want to bring in-class experiences to life online? Compare and contrast in-class and online activities and learn strategies for turning your finely tuned classroom activities into something students can really learn from online.

Clickers

View the podcast to learn the basics of designing PowerPoint presentations using clicker technology.

Online Video Conferencing using Wimba

Watch this fall for information and workshops using online video conferencing.

Computing Services Faculty Development Calendar

September			
Date	Campus	Workshop	Time
9/14	MPLS	Blackboard for Beginners	3:00 – 5:00 pm
9/15	SP	Blackboard Clinic	3:00 – 4:00 pm
9/17	MPLS	Blackboard Clinic	10:00 – 11:00 am
9/18	SP	Blackboard for Beginners	10:00 – 12:00 pm
9/22	SP	Blackboard for Beginners	1:00 – 3:00 pm
9/23	SP	Blackboard Advanced: Features	1:00 – 2:00 pm
9/23	SP	Blackboard Advanced: Discussion Board & Assessments	2:00 – 3:00 pm
9/23	SP	Blackboard Advanced: PowerPoint and Images	3:00 – 4:00 pm
9/24	MPLS	Blackboard for Beginners	2:00 – 4:00 pm
9/28	SP	Blackboard Clinic	10:00 – 11:00 am
9/30	MPLS	Blackboard Clinic	3:00 – 4:00 pm
October			
10/1	MPLS	Blackboard Advanced: Features	1:00 – 2:00 pm
10/1	MPLS	Blackboard Advanced: Discussion Board & Assessments	2:00 – 3:00 pm
10/1	MPLS	Blackboard Advanced: PowerPoint and Images	3:00 – 4:00 pm
10/6	MPLS	Blackboard Clinic	10:00 – 11:00 am
10/7	MPLS	Clickers	3:00 – 4:00 pm
10/8	SP	Blackboard Clinic	3:00 – 4:00 pm
10/12	SP	Blackboard Advanced: Features	1:00 – 2:00 pm
10/13	SP	Blackboard Advanced: Discussion Board & Assessments	1:00 – 2:00 pm
10/14	SP	Blackboard Advanced: PowerPoint and Images	1:00 – 2:00 pm
10/14	SP	Clickers	10:00 – 11:00 am
10/15	SP	Web 2.0	10:00 – 11:30 am
10/19	MPLS	Blackboard Clinic	2:00 – 3:00 pm
10/19	SP	Designing Online Learning Materials	10:00 – 11:30
10/20	SP	Course Development	2:30 – 4:00 pm
10/21	SP	Blackboard Clinic	10:00 – 11:00 am
November			
11/3	SP	Clickers	10:00 – 11:00 am
11/5	MPLS	Course Development	1:00 – 2:30 pm
11/10	SP	Blackboard Clinic	3:00 – 4:00 pm
11/11	MPLS	Designing Online Learning Materials	1:00 – 2:30 pm
11/12	MPLS	Blackboard Clinic	10:00 – 11:00 am
11/17	MPLS	Blackboard Advanced: Features	1:00 – 2:00 pm
11/17	MPLS	Blackboard Advanced: Discussion Board & Assessments	2:00 – 3:00 pm
11/17	MPLS	Blackboard Advanced: PowerPoint and Images	3:00 – 4:00 pm
11/18	MPLS	Web 2.0	10:00 – 11:30 am
December			
12/7	MPLS	Blackboard Clinic	10:00 – 11:00 am
12/9	SP	Blackboard Clinic	10:00 – 11:00 am