



To edit an Office document and have the Lotus Notes attachment save the changes:

- Right-click on the Attachment
- Click on Edit
 - * Edit will open the applicable application
- Edit your document
- Save the changes you have made and close the document or the application
- Click on Send or Save in your Lotus Notes email message
 - * You will get a message about Attachment Editing - follow these directions
- Click on Yes to save your changes (for sending the email or just saving the application changes).
- This will save your changes in the original document as the attachment in Lotus!

