



Reservation for Temporary Storage Cabinets in Student Organization Center

These cabinets are available for chartered clubs/organizations in 2-week increments to facilitate club's activities around larger events. Keys will be made available to the students listed on this form through the club's key folder in the Student Center and Activities Office.

Information	
Date:	_____
Name of Club/Organization:	_____
Name of Event:	_____
Reservation Period Requested-Starting:	_____ Ending: _____
Contact Person:	_____
Phone:	_____ Email: _____

Names of people who can have access:

I agree to abide by the deadlines and regulations stated above,

Signed

Print Name

Student Center and Activities Office assumes no liability for materials involved with this request.

MISUSE OF CABINETS COULD RESULT IN LOSS OF FUTURE PRIVILEGES.

Office Use Only	
Cabinet Assigned:	_____ Date Assigned: _____
Key Issued:	_____ Key Returned: _____
Initials:	_____

Please return form to Student Center and Activities Office, Coeur de Catherine 270